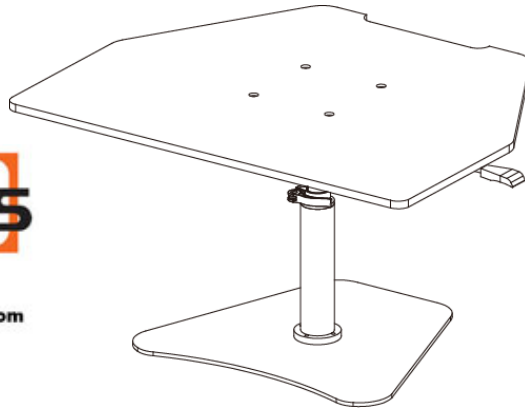




High Rise™ Adjustable Stand-Up Desk Converter

Assembly Instructions for Model DC200

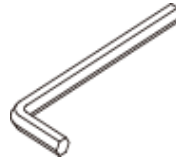
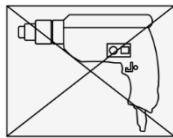


Touchboards

205 Westwood Ave, Long Branch, NJ 07740
Phone: 866-94 BOARDS (26273) / (732)-222-1511
Fax: (732)-222-7088 | E-mail: sales@touchboards.com

PRE-ASSEMBLY

- Please read all instructions before beginning assembly. We strongly recommend you watch the video at www.victortech.com/High-Rise.
- Remove all parts and hardware from box and lay out on a scratch-free work surface, as this will avoid damaging any parts during assembly. The shipping box provides an ideal work surface.
- Do not dispose of any contents or packaging material until assembly is complete. This will help to avoid accidentally discarding small parts or hardware.
- For your safety and ease, adult assembly by two people is recommended.
- Use the parts and hardware lists to identify and separate each of the pieces included prior to starting assembly.
- Do not use power tools. Use only the included Hex Key (Allen Wrench). Power tools can damage hardware and split wood.



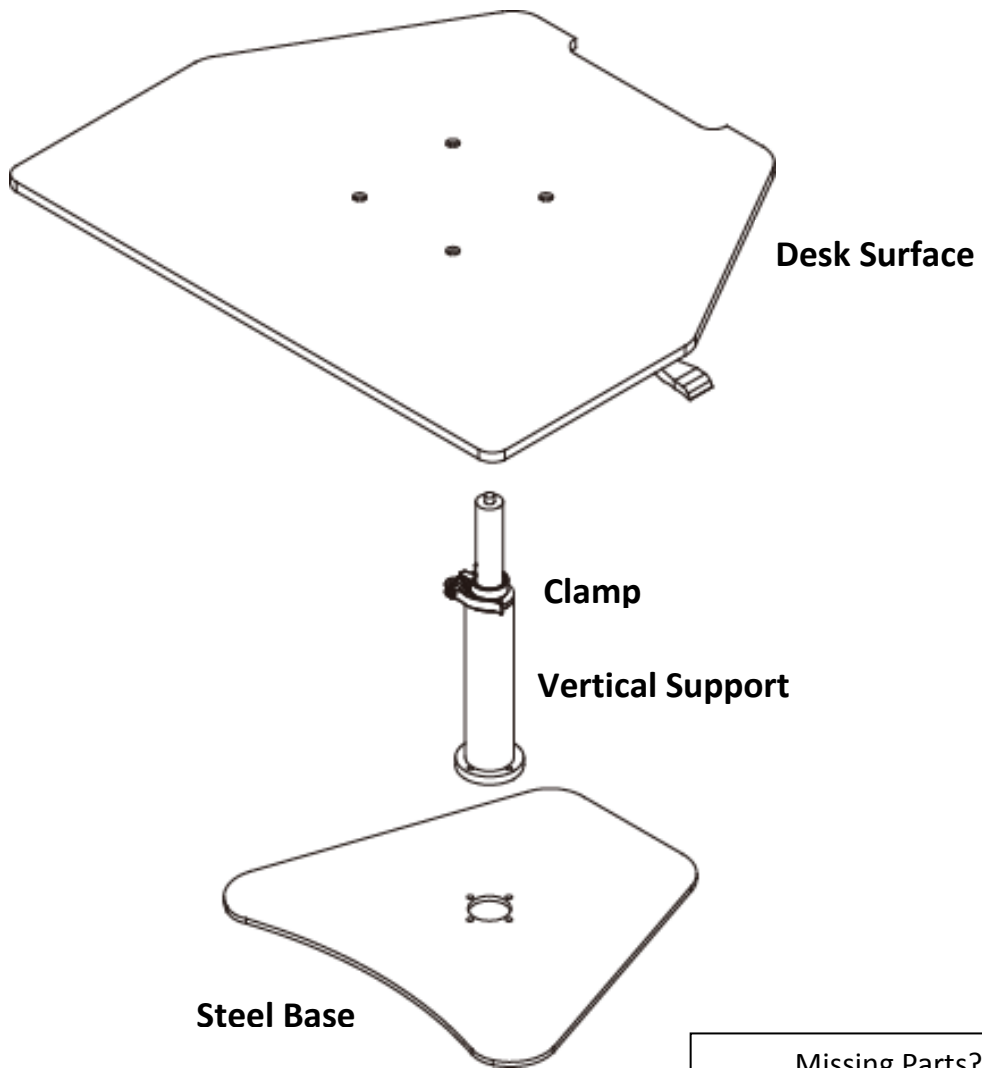
Missing Parts or UPS Damaged Parts?
For your convenience you can E-mail us at
victor@victortech.com

If you require assistance during assembly, please call our
Customer Service Department
Monday – Friday 8 am to 4 pm CST 1-800-628-2420
Or watch our video at Victortech.com/High-Rise

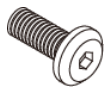
Do not use unless all screws are tight. At least every six months, check all screws to be sure they are tight. If parts are missing, broken, or worn, stop use of the product until repairs are made using Victor authorized parts.

Need Help? Watch the video at www.victortech.com/High-Rise

Parts List



Missing Parts?
Call 1-800-628-2420 for
Victor customer service.



Bolt

4 pcs

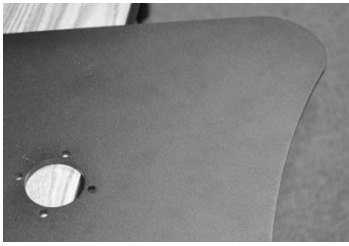


Hex Key

1 pc

Need Help? Watch the video at www.victortech.com/High-Rise

Step 1



1



2-4



5-6

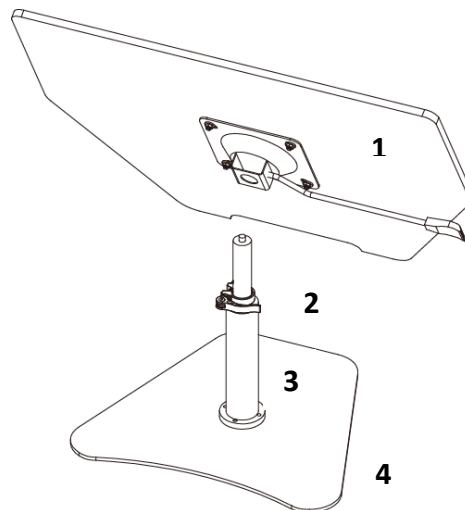


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Use the Hex Key to attach the vertical support to the steel base. To do this:

1. Place the steel base on a flat and sturdy table with the felt pads facing down.
2. Using two hands, position the steel base so that one hole from four in the middle is just hanging over the edge of the table.
3. Place the vertical support on the top of the steel base and align the holes from the support with the holes on the base.
4. Take this bolt and hand feed it from underneath through the hole that is hanging over the table. Hand tighten this bolt as far as you can.
5. Now, flip the steel base and vertical support over and position the steel base over the edge of the table.
6. While holding the base with one hand, feed and hand tighten the remaining three bolts.
7. Once hand tightened, use the Hex Key to secure further.

Step 2



Place the desk surface on top of the vertical support.

1. Ensure the large side of the steel base is facing towards you before attaching the desk surface. The two curves and arch in the steel base will be facing towards you.
2. Position the desk surface so that the height adjustment lever is on the right side.
3. The bottom of the desk surface has a hole in the center. This hole will fit directly on the vertical support.
4. Place the desk surface on top of the vertical support.

Need Help? Watch the video at www.victortech.com/High-Rise

5. The desk surface is held in place by a secure fit. In order to make the secure fit, press your hand hard with your bodyweight directly in the center of the desk surface (between the four Hex bolts in the Desk Surface). This may require a pounding motion with your hand to ensure a secure fit.



****NOTE: If the desk surface is not secure on the vertical support, the gas piston may not operate. Make sure the desk surface is secure before proceeding.**

Step 3



If a different height is desired, simply pull the lever up and the gas piston will raise the desk surface. To stop the piston from rising, let go of the lever.

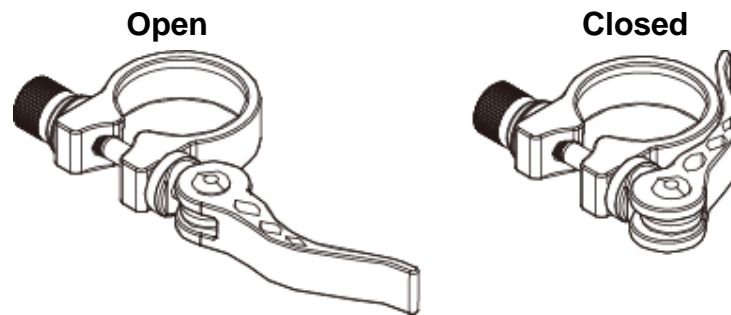
To lower the desk surface pull the height adjustment lever, then while holding it push down on the desk surface directly in the center. Once the desired height is reached, release the lever.

Only lower the desk surface by pressing directly in the center. DO NOT lower by pressing on the front of the desk



****NOTE: The piston that raises and lowers the desk surface is designed to operate with more ease once weight from a computer monitor is applied. If you have difficulty lowering the desk surface, try adding extra weight. You may place items such as books or magazines on the desk surface to assist in lowering.**

Step 4



With the clamp in the open position, the desk surface will rotate freely. This is designed to promote more movement and increase the health benefits of standing. If you prefer to minimize rotation of the desk surface, simply close the clamp. This will slow down desk rotation. If the clamp is very tight, rotation will be minimal under normal use.

Helpful Tips

- *You will not be able to raise or lower the desk surface when the clamp is locked. If you wish to adjust the height, make sure the clamp is in the open position.*
- *You may adjust the tension of the locking clamp to make the desk surface rotate more or less. First, move the clamp to the open position. Then, adjust the tension knob on the side of the clamp. Making it tighter will give the desk surface less rotation. Making it looser will give the desk surface more rotation.*

Victor Technology
www.victortech.com
Bolingbrook, IL USA
1-800-628-2420

** We recommend not leaning on the DC200 High Rise Stand-Up Desk Converter. Doing so may cause the unit to tip or break.*

** This unit has been tested to accommodate up to 50 lbs. We recommend not exceeding this limit.*

Need Help? Watch the video at www.victortech.com/High-Rise